

CIVEC BOARD OF CONTROL MEETING

May 17, 2021

The Regular meeting of the Board of Control of Central IL Vocational Education Cooperative, which was a virtual meeting via the Zoom platform in response to the COVID-19 public health emergency, was held on May 17, 2021 at 2:00 p.m.

President S. O’Laughlin called the meeting to order at 2:00 p.m. Present were: J. Gauwitz, M. Miller, D. Schupp, M. Tresnak, K. Rockwell, R. Bardwell, B. Kurz. Also in attendance were Joseph Bachman and Kelly Stoecker.

Motion to approve the consent agenda of the February 9, 2021 regular meeting minutes, bills, and the financial report – A motion to approve the minutes of the regular Board of Control meeting held on February 9, 2021, the bills between February 9, 2021 and May 12, 2021 and the financial report as presented was made by R. Bardwell and seconded by M. Miller. On a roll call vote, all voted yea. The motion carried.

Motion to bids as presented- A motion to approve the bid of \$14,500.00 with Uniwest Enterprises, Inc. for a 25 inch Powermatic Planer for the Wood Technology Program at Metamora Township High School was made by R. Bardwell and seconded by K. Rockwell. On a roll call vote, all voted yea. The motion carried.

Motion to move to approve System Director Joseph Bachman salary for the FY 22 - A motion to approve System Director Joseph Bachman salary for the FY 22 with a 1.5% increase for the FY 22 salary of \$29,009.00 was made by D. Schupp and seconded by M. Miller. On a roll call vote, all voted yea. The motion carried.

Motion to move to approve Administrative Assistant Kelly Stoecker salary for FY 22 – A motion to approve Administrative Assistant Kelly Stoecker salary for the FY 22 with a rate of \$14.25 per hour for the FY 22 salary of \$21,774.00 was made by R. Bardwell and seconded by J. Gauwitz. On a roll call vote, all voted yea. The motion carried.

Motion to move to approve Administrative Assistant Transition Support Salary for Sandra Linnemann for FY 22 – A motion to approve Administrative Assistant Transition Support Salary for Sandra Linnemann for FY 22 to continue facilitating the Administrative Assistant transition at a rate of \$20.00 per hour for up to 120 hours through the FY 22 was made by M. Miller and seconded by D. Schupp. On a roll call vote, all voted yea. The motion carried.

Reports, Updates, & Information Items

- A. The System Director updated the Board on the Administrative Assistant Transition progress: Mr. Bachman stated that Mrs. Stoecker has been working into the CIVEC Administrative Assistant role since March. Mrs. Linnemann helped transition for two weeks in March, and Mrs. Stoecker has taken the reins since then. The transition has been going smoothly. Sandy is on track for the number of hours planned versus remaining for the remainder of FY21. Kelly is on track as well.

- B. TRS Supplemental Savings Plan: TRS has asked all TRS employer boards to adopt a resolution to adopt the TRS SSP and to sign onto this program. Given language in the participation agreement stating that “participants will be charged fees for the investment and administration services provided by the System and the service providers,” and given that CIVEC is not interested in participating in this SSP, Mr. Bachman stated that he is recommending that CIVEC not sign onto the TRS SSP at this time. Mr. O’Laughlin stated that he confirmed with IASA that signing onto this is 100% optional at this time.
- C. FY 21 CTEI Grant Balances to Date and Teacher Salary Sub grant Reimbursements: The System Director informed the Board that each year we have to have salary documentation for teachers that received salary reimbursement through the Course Funding Sub grants and that we still need that information from five schools. He stated that Mrs. Stoecker will send an email for a payroll ledger and they can forward it to their bookkeeper as needed.
- Mr. Bachman informed the Board that for the FY 21 Perkins grant we are planning on closing that out during this fiscal year. We are still waiting on \$33,695.00 in payments from Perkins. Mr. Bachman also informed the Board that we needed to extend the FY 21 CTEI grant until August. The state has caught back up with payments and we are hopeful to receive that last payment before the end of June. We are still waiting on \$28,592 in payments for CTEI. Our region did receive an additional \$8,078.71 in CTEI in April of this year that was distributed out to your districts. If the state stays on track, our region will receive \$20,000.00 of the \$28,000.00 before the end of the fiscal year, and the additional payment of \$8,000.00 will hopefully come in July.
- D. FY22 Perkins/ CTEI Grant Allocation Update: The System Director informed the Board that we have been given preliminary allocations for FY22. The Perkins grant has been announced to have kept level funding, and our region did have a total drop by \$1,620.
- For CTEI, our region has a total FY22 allocation that is similar to FY21 at a value of \$175.81 less than FY21. Mr. Bachman noted that one difference is during this FY21 year, our region received an allocation at the start of the year, and an additional allocation in April. This FY22 starting allocation includes the total of last year’s initial and April allocations. ISBE has stated that we will likely not receive a late April allocation for FY22. ISBE has released these allocations for planning purposes, but did say that these could change slightly before the final allocation is released.
- E. Local Match – The System Director updated the board on the need for receiving Local Match again in FY 22 to run the office until the State can start sending timely payments for the grants. The Schools will be invoiced in June.
- F. Joint Agreement Budget Publication Update: The System Director updated the Board the Joint Agreement Budget for FY 22 has not been released as of last week. He is hopeful to have it done in June and ready for publication in July. The Board agreed to an August meeting.
- G. Other Discussion/Audience Comments: The System Director asked the board for discussion about SOPPA (Student Online Personal Protection Act). The CIVEC

office does not maintain personally identifiable student data but often purchases software for our schools. R. Bardwell mentioned that it sounds like a good idea to make a process as simple as we can. Mr. Bachman asked the Board if there was any other discussion or comments and there were none.

The next Board of Control meeting will be held in August, date and time to be determined.

Motion to adjourn – A motion was made by J. Gauwitz and seconded M. Miller to adjourn the meeting at 2:24 p.m.

Respectfully Submitted,

Joseph Bachman