

CENTRAL ILLINOIS VOCATIONAL EDUCATION COOPERATIVE
BOARD OF CONTROL MEETING
May 11, 2023

The Regular meeting of the Board of Control of Central IL Vocational Education Cooperative, was held on May 11, 2023 at 9:00 a.m.

President S. O’Laughlin called the meeting to order at 9:00 a.m. Present were: M. Miller, D. Johnson, R. Bardwell and A. Herrmann. Also in attendance were Richard Wherley and Kelly Stoecker.

Motion to approve Consent Agenda – A motion to approve as follows: the minutes of the regular Board of Control meeting held on August 30, 2022, Bills between August 25, 2022–May 8, 2023, and the Financial Report as presented was made by D. Johnson and seconded by R. Bardwell. On a roll call vote, all voted yea. The motion carried.

Motion to bids as presented – A motion to approve the bid of \$27299.79 with Newegg for Computers for the PLTW/Engineering classroom at Metamora Township High School was made by M. Miller and seconded by R. Bardwell. On a roll call vote, all voted yea. The motion carried.

Motion to approve System Director Richard Wherley’s contract for FY 24 – A motion to approve Richard Wherley as the System Director for FY 24 with a 4% increase for a FY 24 salary of \$31,200 for 100 days or a maximum of 600 hours was made by M. Miller and seconded by A. Herrmann. On a roll call vote, all voted yea. The motion carried.

Motion to approve Administrative Assistant Kelly Stoecker’s contract for FY 24 – A motion to approve Administrative Assistant Kelly Stoecker salary for FY 24 with a 4% increase for a FY 24 salary of \$23,324 was made by D. Johnson and seconded by A. Herrmann. On a roll call vote, all voted yea. The motion carried.

Motion to approve CIVEC Policy Manual – A motion to approve the updated CIVEC Policy Manual as presented was made by R. Bardwell and seconded by D. Johnson. On a roll call vote, all voted yea. The motion carried.

Motion to approve CIVEC Intergovernmental Agreement – A motion to approve the updated CIVEC Intergovernmental Agreement as presented was made by R. Bardwell and seconded by M. Miller. On a roll call vote, all voted yea. The motion carried.

Motion to approve the new way to figure Local Match – A motion to approve the System Director, Richard Whereley's new way of figuring Local Match as presented was made by M. Miller and seconded by D. Johnson. On a roll call vote, all voted yea. The motion carried.

Reports, Updates, & Information Items – System Director presented the following:

A. Perkins and CTEI Grant Update: Mr. Whereley informed the Board that we are up to date on filling out all of the requirements on IWAS.

B. Teacher Salary Subgrant Reimbursements: Mr. Whereley informed the Board that all of the schools have been paid in full except Eureka and Metamora. They have been paid half and when the final payment from CTEI comes in June they will be paid their final payment.

C. FY 23 Perkins and CTEI Grant Balances to Date: Mrs. Stoecker informed the Board that both the Perkins and CTEI grants have been zeroed out and we are just waiting on the final two payments from CTEI which will be a total of \$20,684.00.

D. FY 24 Perkins/CTEI Grant Allocation Update: Mr. Whereley presented to the Board the allocation sheet of the breakdown for each grant and explained that all totals were rounded up to the nearest dollar and the excess came out of the administrative funds to cover it. He informed them that the State gave us a projected additional CTEI allocation that may come at a later date and when it does we will let the schools know they have more money to spend. He also told them that if they are wanting to purchase a bigger item and want to wait until those projected funds come to place their order they can.

E. FY 24 Administration Budget: The System Director updated the board on the administrative costs. The Board discussed if there was a need to keep Renter's Insurance. The Board agreed that to save money Renter's Insurance does not need to be renewed when it comes up for renewal. The Board agreed that between all eight schools we could get furniture to replace the furniture in the

office. To save on advertising it was suggested to look into changing to the Woodford County Courier for publication.

F. Joint Agreement Budget Publication Update: The System Director updated the Board the Joint Agreement Budget for FY 24 will be updated once released and get published. The Board agreed to an August meeting.

H. Insurance coverage: Mr. Wherley discussed CIVICs current insurance policies. The Board agreed to not renew the Renter's Insurance when it comes due next FY.

I. Other Discussion/Audience Comments: Mr. Wherley asked the Board if there was any other discussion or comments and there were none.

Accomplishments and Goals:

A. Mr. Wherley informed the Board that CIVEC created a new logo and presented the Board members with personalized, with their school colors, a CIVEC logoed mug.

B. Mr. Wherley updated the Board to inform them that he has toured all the eight schools.

C. Mr. Wherley informed the Board he had attended the Regional and State meetings. CIVEC is in Region 2 and those meetings are in Malta, IL so he has Zoomed into those meetings.

D. Mr. Wherley informed the Board he had met with EDC, Jr. Achievement, IMA, ICC, Merging Workforce, ISAC, and added CEO to a Career Pathways.

E. Goals for FY 24 – Mr. Wherley presented his goals for FY 24. He would like to promote job shadowing with the instructors and to promote more participation at student services meetings. CIVEC will host the FCS content meeting. He has talked to ICC regarding this. Mr. O'laughlin suggested contacting Ms. Dubois, a MTHS alum who has gone through culinary school and is now a business owner with an at-home baking service. She is in her early 20's. Also discussed was to do an end of the year workplace skills breakfast with the top students in each program/school similar to the way they do the Workplace Skills Expo with the CTE students with an IEP.

The next Board of Control meeting will be held in August: August 9, 2023 at 9:00 a.m. after the WCSEA meeting is the tentative date and time.

Motion to adjourn – A motion was made by A. Herrmann and seconded by R. Bardwell to adjourn the meeting at 9.32 a.m.

Respectfully Submitted,

Richard Wherley