

CENTRAL ILLINOIS VOCATIONAL EDUCATION COOPERATIVE  
BOARD OF CONTROL MEETING  
August 30, 2022

The Regular meeting of the Board of Control of Central IL Vocational Education Cooperative was held at Metamora township High School Superintendents Board room on August 30, 2022 at 10:00 a.m.

The meeting was called to order by President S. O’Laughlin. Present were: G. Miller, M. Miller, T. Welsh, J. Gauwitz, R. Bardwell, A. Herrmann and S. O’Laughlin. Also in attendance were Rich Wherley and Kelly Stoecker.

Motion to accept the FY 23 Slate of Officers of Pres. – S. O’Laughlin, V.P. – M. Miller and Sec/Treas. – B. Bardwell was made by T. Welsh and seconded by J. Gauwitz. On a voice vote, all voted yea. The motion carried.

Motion to approve the August 9, 2022 special meeting minutes – A motion to approve the minutes of the special Board of Control meeting held on August 9, 2022 was made by M. Miller and seconded by B. Bardwell. On a roll call vote, all voted yea. The motion carried.

Motion to approve bills – A motion to approve bills from May 10 – August 24, 2022, was made by B. Bardwell and seconded by T. Welsh. On a roll call vote, all voted yea. The motion carried.

Motion to approve the trial balance financial report as presented was made by M. Miller and seconded by J. Gauwitz. On a roll call vote, all voted yea. The motion carried.

Rich Wherley, CIVEC System Director presented the FY 23 Joint Agreement Budget. After brief discussion, Mr. Bachman asked for comments/questions from the Board of Control regarding the Joint Agreement Budget. None were given.

Motion to adopt the FY 23 CIVEC Joint Agreement Budget – A motion was made by B. Bardwell and seconded by T. Welsh to approve the FY 23 Joint Agreement Budget as presented. On a roll call vote, all voted yea. The motion carried.

The Board signed the signature page and moved onto the Reports, Updates, and Informational items.

Reports, Updates and Informational Items – System Director presented the following:

- a. Director's Report – Rich informed the board on his background and what all he has been working on so far this year.
- b. Local Match for FY 23. Mr. Wherley updated the Board that all payments have been received.
- c. Status of funding for the FY 22 Perkins and CTEI grants – Mr. Wherley had Mrs. Stoecker inform the Board on the update for the grants. She informed them that we are waiting on \$279 from Perkins and all the funds for CTEI have been received. There was a \$1200 refund sent back after the close of the CTEI grant due to a professional development class getting canceled. We are waiting to hear back from the State on what happens next.
- d. FY 23 Perkins and CTEI allocations were given to the Board.
- e. Contact Sheets update – All contact sheets were asked to be updated and are now up to date.
- f. FY 23 Budgets – Mr. Wherley updated the Board on the budget and any revisions that might take place.
- g. FY 23 Local Application – Mr. Wherley presented the FY23 application. After a brief discussion, Mr. Wherley asked if there were any questions. There were none. The application was sent around for signature.
- h. FY 23 Requisition Sheets. Mr. Wherley talked to the Board about updating the CIVEC requisition form to remove the rubric requirement. He informed the Board that he talked to the System Director at the EFE #320 office and asked what their requisition form looked like and found out they did not require a rubric. The Board was presented with a new version of the CIVEC requisition form and they agreed to change to the new requisition form. Mr. Wherley also informed the Board that the CIVEC office was working on a CIVEC logo since there isn't one yet and we would

place it on the requisition form once one is made. Different ones were presented and a final one will be chosen by the Director.

- i. School Reimbursement Process for Purchases Needed Prior to Grant Fund Arrival – Mr. Wherley informed the Board there has been no change in this process.
- j. Desk Review – Mr. Wherley gave a copy of the response from the ISBE Desk review. He discussed the two recommendations that ISBE gave. It was decided to track the teachers professional development training by asking each individual teacher to provide that information. More information is needed to see if the Advisory committees are needed for grant requirements or if they are just suggested.
- k. Audit: August 19<sup>th</sup>, 2022 – Mrs. Stoecker informed the Board that the CIVEC office had their audit on August 19th and all the requested paperwork was sent and we were told that they had everything and they will get in contact with us for the exit call.
- l. Illinois Virtual Instructional Coach and Building Mentor Program – Mr. Wherley gave the Board the information regarding this program. He thought it was a good opportunity for them to look into.
- m. Other Discussion/Audience Comments – No comments/questions

Next meeting date– Mr. Wherley asked the Board for their input on when to have the next Board meeting and it was decided that Mr. Wherley will communicate through emails pertinent information and will schedule a meeting this winter, if needed. If no winter meeting is needed, the next meeting will be scheduled in the Spring.

Motion to adjourn – A motion was made by J. Gauwitz and seconded by B. Bardwell to adjourn the meeting at 10:34 a.m. On a voice vote, all voted yea. The motion carried.

Respectfully Submitted,

Rich Wherley